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Executive Director

**This is an important notice. Please have it translated.**

EL AVISO ADJUNTO CONTIENE LA INFORMACIÓN MUY IMPORTANTE ACERCA DE SU ARRENDAMIENTO~ POR FAVOR HÁGALO TRADUCIR SI ES NECESARIO ~

ПРИЛОЖЕННОЕ УВЕДОМЛЕНИЕ СОДЕРЖИТ ОЧЕНЬ ВАЖНУЮ ИНФОРМАЦИЮ ~ ПОЖАЛУЙСТА ПЕРЕВЕДИТЕ IT В СЛУЧАЕ НЕОБХОДИМОСТИ ~

Njoftimi i bashkangjitur është shumë e rëndësishme. Ju lutem për ta përkthyer atë.

Sự Chú ý Gắn liền chứa đựng Thông tin rất Quan trọng liên quan Thời gian thuê (của) Các bạn, và Một Cư dân. Xin Có Nó được dịch Nếu Cần thiết ~

April 15, 2020

**RE: Coronavirus (COVID-19) Update**

Dear Resident,

I want to take a moment to provide you with the latest update regarding the Coronavirus (COVID-19) at the Worcester Housing Authority (WHA). This is an important message, so please take the time to read it in its entirety.

I would first like to thank you for your cooperation with the shelter-in-place order. Please continue to limit your interactions with others and stay in your own apartment as much as possible until further notice. We recognize that this is a challenge, but it is important for us to all work together to minimize your risk of exposure to the virus.

The following information contains important reminders and updates I would like to share with you.

**Keep us Informed**

1. If you have tested positive for the COVID-19 virus or are experiencing related symptoms, I ask that you contact us immediately and let us know. You can call your management office or our resident service office at 508-635-3306.
2. It is necessary for us to be informed so we can take proper precautions to ensure your safety as well as that of other residents in your development and our staff. We also want to be sure that we can provide you with proper assistance if needed.
3. If you have recently returned from a rehab facility, please inform us of this as well. There has been an increase in COVID-19 cases from some rehab facilities and it is important that we are aware in order to take the proper precautions.
4. Any information you share with us is confidential and will not be shared. We will be in contact with you directly and consistently to discuss updates regarding your health and quarantine status.

### Loss of Income

1. For residents who have experienced a loss of employment income, please contact your management office so we can adjust your rent to reflect your current income. We can also provide you with resources that you may find helpful regarding unemployment and additional assistance during this crisis.

### Waste and Trash

1. As you may know, our maintenance staff has been spending a lot of their time sanitizing the buildings at least three (3) times per day in order to keep areas of heavy traffic as clean as possible; however, we need your help in keeping our communities clean.
2. Please dispose properly of used face masks and gloves in the appropriate trash bins. We have noticed an increase in these items thrown on the ground or surrounding grass areas.
3. If you have a pet, you are responsible for picking up after them. Some residents are not cleaning up after their pets both inside and outside the buildings. This will be monitored closely.

### Assistance / Resources

1. If you are in need of any assistance and are not sure who to contact, our resident services office is available to help you. Please call **508-635-3306** and we will be happy to assist you.
2. Visit our WHA Facebook page or our website at **Worcesterha.org** for a list of resources that may be of help to you at this time.

### COVID-19 Cases

I would like to inform you of the latest numbers of reported COVID-19 cases. We currently have six (6) residents who have tested positive for COVID-19. They are all currently in quarantine and doing well. We are in constant contact with them to provide them with support and make sure they are staying safe inside their apartment.

I want to thank you again for your cooperation with our efforts to minimize the risk of Coronavirus within our community. It continues to be everyone's responsibility to ensure the safety of our residents.

On behalf of the entire WHA family, I hope you are doing well, and staying safe and healthy. Please reach out to your management office or our resident services office if you have any questions or concerns.

Thank you,

*Alex Corrales*

Alex Corrales  
Executive Director