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ADDENDUM NO. 1

To: All Prospective Bidders

From: Michelle Ngo, VP of Procurement

Date: April 29, 2024

Re: INVITATION FOR BIDS # 24-10 ASBESTOS TESTING

This addendum forms part of and modifies the Invitation for Bids dated April 17, 2024, and consists of four (4) pages.

Where any items called for in the bid documents are supplemented here, the supplemental requirements shall be considered as added thereto. All other terms and conditions shall remain unchanged and in full effect.

PLEASE NOTE:

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA ON THE BID PRICE FORM MAY SUBJECT TO DISQUALIFICATION.

ITEM NO. 1: EXTENSION OF BID DEADLINE

The bid deadline is extended to **2:00pm, Monday, May 6th, 2024.**

ITEM NO. 2: QUESTIONS FOR CLARIFICATION

Please see below for responses to inquiries:

1. Please clarify if the contractor will perform asbestos surveying / sampling and analysis under this contract, or if WHA will perform sampling and the contractor be responsible for analysis only.
 - A. **The contractor will perform asbestos surveying / sampling and analysis under this contract.**

2. Will the contractor perform asbestos air sampling and asbestos bulk sampling under this contract?
 - A. The contractor will perform asbestos air sampling and asbestos bulk sampling under this contract.

3. Please clarify if the 'Sample Testing' rate listed in the bid price form is inclusive of labor and travel expenses for sample collection and analysis.
 - A. Please refer to the enclosed revised bid price form.

The updated form distinguishes between Bulk Sampling and Air Clearance Sampling, with pricing inclusive of all expenses except for lab fees. The lab cost is treated separately and comprises solely of the fee charged by the lab, along with a 5% markup. Annually, approximately 520 residential units are tested (PLM), with an average of 12.5 samples collected per site. Each visit covers approximately 5 sites and on an average of 3 days per week. Additionally, around 200 residential units are tested (PCM) annually, involving an average of 2-3 samples collected per site. An average of 16 abatements are performed monthly. A turnaround time of 24 hours is preferred.

4. Please clarify which analytical method (PLM, PCM, TEM, etc.) is requested in the 'Sample Testing' row of the bid price form.
 - A. PLM and PCM. Please see the enclosed revised bid price form.

5. Please clarify which analytical method (PLM, PCM, TEM, etc.) is requested in the 'Lab Cost' row of the bid price form.
 - A. Refer to #4 above.

6. Please clarify if the 'Lab Cost' row of the bid price form requests pricing inclusive of a 5% markup.
 - A. Yes

7. Please provide the number of task orders and the total value of the contract over the previous term of the contract.
 - A. This is the 1st solicitation for a contract. Approximately 520 resident units are tested annually with an average of 12.5 samples per collection site. Each of these units is considered a task order. The contract will require a report for each tested location.

8. The RFP requests that bidders list all contracts within the past five (5) years that are of similar size, scope and dollar amount to this contract. Is it sufficient to provide four (4) references?
 - A. Yes, the WHA will accept 4 or more references of similar scope and size.

ITEM NO. 3: REVISION TO BID PRICE FORM

Please use the enclosed revised Bid Price Form for bid submission. This updated form is mandatory.

BID PRICE FORM

- A. PROPOSAL. The undersigned proposes to furnish services inclusive of labor, travel, equipment, and materials, to provide asbestos collection and testing in accordance with the specifications outlined in this bid.
- B. ADDENDA. Bidder hereby acknowledges addenda numbered: _____, _____, _____, _____,
- C. CONTRACT PRICE. The proposed contract prices are:

#	DESCRIPTION	PRICE	EST. QTY	UOM	TOTAL
1	Bulk Sample Collection, Testing, and Reporting (PLM) <i>Average of approximately:</i> <ul style="list-style-type: none"> ▫ 12-13 samples per site ▫ 5 sites per visit ▫ 3 days a week 	\$	520	PER UNIT SITE TESTING	\$
2	PLM Lab Cost (5% Markup)	\$	6500	PER SAMPLE	\$
3	Air Clearance Sample Collection, Testing and Reporting (PCM) including visual inspections if below Air Clearance threshold. <i>Average of approximately:</i> <ul style="list-style-type: none"> ▫ 2-3 samples per site ▫ 16 abatement sites per month 	\$	200	PER UNIT SITE TESTING	\$
4	PCM Lab Cost (5% Markup)	\$	600	PER SAMPLE	\$
5	YEAR ONE TOTAL				\$
6	Year 2 Shall Increase by _____% Over Year 1				\$
7	Year 3 Shall Increase by _____% Over Year 2				\$

GRAND TOTAL (YEARS 1-3)	\$
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COMPANY NAME: _____

LICENSE NUMBER: _____

- D. **CONTRACT.** The undersigned agrees to hold this bid open for 90 days and that, if selected as Contractor, will within five (5) business days, after presentation thereof by the Awarding Authority, execute a Contract in accordance with the terms of this Bid.

- E. **NON-COLLUSION.** The undersigned further certifies under the penalties of perjury that this bid has been made and submitted in good faith, fair, and without collusion or fraud with any other person. The undersigned further certifies under the penalty of perjury that the undersigned is not debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any other rule or regulation promulgated thereunder. As used in this certification the word "person" shall mean natural person, joint venture, partnership, corporation, or other business or legal entity.

- F. **TAX COMPLIANCE.** Pursuant to M.G.L. c.62(c) §49(a), the individual signing this document on behalf of the Contractor, hereby certifies, under the penalties of perjury, that to the best of their knowledge and belief the Contractor has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

- G. **DEBARMENT:** The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

- H. **INSURANCE:** The undersigned agrees to provide an Insurance Certificate specifying the Worcester Housing Authority as "Additional Insured".

Date

Business Name

Street

City / State / Zip Code

Email

Phone

FEIN/EIN #

Signature

Print Name

Title